



## 2015 CAREER DEVELOPMENT WORKSHOPS



### Breakout Sessions

Please refer to these session descriptions as you [register](#).

#### Presenter:    Session:

Idaho Division of  
Professional-  
Technical  
Education (PTE)

##### **PTE Advanced Opportunities**

This session will provide updates to PTE Advanced Opportunities, formerly known as Tech Prep, as well as provide contact information for regional transition coordinators through conversational discussion.

Idaho Career  
Information  
System (CIS)

##### **Navigating Student Portfolios**

The CIS Portfolio transforms your Career Information System into a career power tool! The personal CIS Portfolio your students create now stays with them through school into adulthood, always useful and relevant. This session will explain how students (and parents) can work with their personalized CIS information, assessment results and Career Plan.

**Come prepared with:** your school's CIS user name and password (e.g. centralhs/cougars).

CIS

##### **CIS Basics**

New to CIS? Find out how to use this system to introduce career and self-exploration in a way that is developmentally appropriate for the learner. CIS is designed to help students learn more about:

- What they are good at
- What they like to do
- Qualities for success
- Their accomplishments
- How to make decisions and learn new skills
- Why people work
- Teamwork, employability skills, volunteering and careers
- Making the transition from high school to postsecondary education or training.

Idaho State  
Board of  
Education/  
College Access  
Challenge Grant  
(CACG)

##### **College Planning**

Next Steps Idaho is a brand-new online resource from the Idaho State Board of Education, designed to help prepare Idaho students for life beyond high school. The Next Steps website features a grade-by-grade timeline to help students and parents prepare and plan, as well as downloadable checklists and other tools. A robust library of resources is easy to search through and includes material about financial aid, advanced placement opportunities, programs available to help plan, an Idaho college and university directory, career exploration tools and more. A comprehensive calendar will also help keep students, families and educators abreast of learning opportunities and important deadlines.

**PTE Connecting PTE to Careers in Idaho**

This session will provide information on the Idaho SkillStack badging system and an updated development of career pathways. SkillStack badges are based on a combination of student learning outcomes and industry validation or endorsement, providing employers or postsecondary education with an accurate and valid picture of students' professional-technical skills.

**CIS CIS Portfolio Administration**

Portfolio administration tools give counselors, teachers, administrators and career advisors the capability to advance career development throughout the school and district. You will learn how to efficiently create and organize portfolios and understand how staff accounts for all of your teachers and counselors can help entrench career connections into every subject area.

**Come prepared with:** your school's administration login or your staff login – please contact CIS before the workshop if you need these. If you are the CIS Password Manager (Administrator) for your school, you can also bring a list of staff (including email addresses) to get help setting up their staff accounts. If you have a list of incoming students, bring their names and learn how to batch-create groups of portfolios easily.

**CIS Course Planner**

At this session you'll learn how to populate the CIS Course Planner with your district's courses, see how this tool helps you do a six-year plan and work with your students to create a flexible, useful plan for high school and beyond. Come prepared to get a jumpstart on building your school's personalized course planner for your student to access this year, or clean up your current course planner at this hands-on workshop.

**Come prepared with:** your school's or district's course list, including course names and numbers. You will need your school's CIS Password Manager (Administrator) login; staff accounts do not have access to Course Planner.

**CACG Building Your Career Development Plan & CIS Implementation Strategy**

This session will help participants organize and create a career development and CIS implementation plan for their school.

**Come prepared with:** as many of your school's staff as possible! Bring your staff list and general course list.